

**OWENSBORO COMMUNITY AND TECHNICAL COLLEGE
BOARD OF DIRECTORS MEETING
Thursday, September 15, 2011**

BOARD MEMBERS PRESENT: Mr. Todd Anderson, Mr. Jeff Carpenter, Dr. Bill Chandler, Ms. Kirsten Cox, Ms. Pat Jones, Ms. Betty Taylor and Ms. Pam Wilson

BOARD MEMBERS ABSENT: Ms. Bernice Ayer, Mr. Allen Eskridge, Mr. George Henderson

CALL TO ORDER

Chair Jeff Carpenter called the meeting of the Owensboro Community and Technical College Board of Directors meeting to order at 5:00 p.m. (CST), September 15, 2011. The meeting was held in the Administration Board Room, Main Campus.

APPROVAL OF MINUTES

MOTION: Mr. Todd Anderson moved that the minutes of the July 21, 2011, OCTC Board of Directors meeting be approved. Ms. Pat Jones seconded the motion.

VOTE: The minutes were approved by unanimous consent.

NEW BUSINESS

President's Report

- In recognition of Constitution Day, Dr. Klauber will give a presentation on the U.S. Constitution; Friday, September 16. An invitation was extended to the Board. The presentation will be aired on OCTV (channel 71).
- OCTC is a finalist for the Impact 100 grant. The Impact 100 Committee visited OCTC Tuesday. If awarded, the monies will support an Emporium Lab, a new design method for transitional math education.
- The full-time/part-time faculty dinner was held on August 9.
- Bluegrass Crossings Centre Authority hosted a dinner on August 25. The purpose was to inform industries of their partnership with OCTC in providing computer virtualization training.
- Dr. Klauber and Larry Miller are preparing proposals to secure \$200,000 in matching funds for the endowment of the Title III Grant.
- A proposal has been presented for the National Endowment for the Humanities grant. OCTC is required to raise \$400,000, with NEH awarding \$200,000. The Common Reading program, the Global Studies program, and the Multicultural Student Association will benefit from these funds.

- Another successful Welcome Back Cookout and StudentFest was held August 30 & 31.
- Fall Fling is scheduled October 4 and 5.
- Penny Riley Smith (Community Coordinator) and Brent Lovitt (Academic Coach Coordinator) have been hired for the Title III Grant.
- Dr. Klauber encouraged the Board to visit the CyberCenter in the Learning Resource Center. The Center houses 50 computers.
- Dr. Klauber recognized the faculty and staff for their commitment to increasing OCTC's online courses by 600 students for the Fall 2011 semester, expanding OCTC's online availability to 1800+ seats. Those 1800+ seats were filled. Plans are being made to increase on-line offerings for the spring. Chair Carpenter expressed gratitude to the faculty and staff, on behalf of the Board, for their determination in expanding online class effort.
- The eight committees under the Foundation of Excellence have met and started their work as part of the transformation initiative, focusing on retention. The committees are comprised of OCTC faculty and staff and community partners from Brescia University, WKU-O, Marcia Carpenter from Community Campus and Nick Brake from the Economic Development Corporation.
- Dr. Klauber gave an overview of the *Going Green* printing initiative. OCTC students are allowed to print 100 pages per semester at no charge; the charge for each additional page will be 5 cents. Students may purchase cards for additional printing. This is a cost-recovery approach.
- The Common Reading Committee hosted a 9/11 Memorial service.
- The KCTCS Gala is November 19.
- Dr. Klauber will travel to the Olomouc, Czech Republic in October to sign the Memorandum of Understanding with Caritas School of Social Work. Dr. Klauber hopes to speak with the administrators of Pulaski University to discuss an MOU in the art field.
- Dr. Klauber expressed concerns with the community's capital project request list due to the priority change of the ATC—Phase II.

OLD BUSINESS

Hancock County Enrollment

Mr. Kevin Beardmore provided an enrollment update for Hancock County High School and the Hancock Center. He distributed handouts (see attached), which provided enrollment figures for our tuition-bearing courses. The figures provided include the seats filled. He explained the high school enrollment has declined slightly due to the transitioning of AP courses. Although the general education enrollment has slightly declined, courses in the technical area have increased at the Hancock Center.

Ms. Cindy Fiorella gave an overview of training provided by Workforce Solutions for the 2010-11 and the current 2011-12 years. Many programs are hybrid, which allow employees to access the curriculum at their company or the Hancock

Center labs. Employees receiving job training may also receive college credit. Workforce Solutions is resourceful in locating grants to fund training.

Dr. Klauber doesn't anticipate the Hancock Center becoming a fully-staffed academic center at this time based on the 2010 census figures in Hancock County. He feels the Hancock Center functions very well in its workforce solutions mission.

Ms. Fiorella also provided a list of assessments including hands-on and written assessments administered at the Hancock Center.

ANNOUNCEMENTS:

- The OCTC Board of Directors is scheduled to meet November 17, 2011. The 2012 meeting dates are: January 19, March 15, May 17 (tentative), July 19, September 20 and November 15 (tentative).

ADJOURNMENT

Chair Carpenter asked for a motion to adjourn the regular session of the OCTC Board of Directors.

MOTION: Mr. Todd Anderson made a motion to adjourn the regular session of the OCTC Board of Directors. Ms. Pam Wilson seconded the motion.

VOTE: The motion was approved unanimously. The regular session of the OCTC Board of Directors adjourned at 5:43 p.m.

MOTION: Ms. Pat Jones moved the OCTC Board of Directors go into Executive Session pursuant to KRS 61.810 (1) (f) Individual Personnel Matters. Mr. Todd Anderson seconded the motion.


VOTE: The motion was approved unanimously.

MOTION: Ms. Pat Jones made a motion to adjourn the Executive Session of the OCTC Board of Directors. Mr. Todd Anderson seconded the motion.

VOTE: The motion was approved unanimously. The Executive Session of the OCTC Board of Directors adjourned at 5:57 p.m.

Approved:


James S. Klauber, Ph.D.
President


Mr. Jeff B. Carpenter
Chair