

OWENSBORO COMMUNITY AND TECHNICAL COLLEGE
BOARD OF DIRECTORS MEETING
Thursday, November 18, 2010
5:00 P.M.

BOARD MEMBERS PRESENT: Mr. Todd Anderson, Ms. Bernice Ayer, Mr. Jeff Carpenter, Dr. Bill Chandler, Ms. Katie Crabtree, Mr. Allen Eskridge, Mr. George Henderson, Ms. Pat Jones, Ms. Betty Taylor, and Ms. Pam Wilson

CALL TO ORDER

Chair Allen Eskridge called the meeting of the Owensboro Community and Technical College Board of Directors to order at 5:06 p.m. (CST), November 18, 2010. The meeting was held in the Administration Board Room, Main Campus.

APPROVAL OF MINUTES

MOTION: Mr. Jeff Carpenter moved that the minutes of the September 23, 2010, OCTC Board of Directors meeting be approved. Mr. Todd Anderson seconded the motion.

VOTE: The minutes were approved by unanimous consent.

VIDEO PRESENTATION

The video, *Community Colleges—American's Best Kept Secret*, was shown.

ELECTION OF BOARD OFFICERS

According to the OCTC Board of Directors Bylaws, the Chair, Vice-Chair and Secretary vacancies shall be elected by the Board members and shall serve a one-year term. Chair Allen Eskridge asked for Chair nominations from the Board.

MOTION: Ms. Betty Taylor made a motion to nominate Mr. Jeff Carpenter. Mr. George Henderson seconded the motion. The motion was passed unanimously by acclamation with no other nominations for Chair.

Chair Eskridge called for nominations for Vice-Chair.

MOTION: Ms. Betty Taylor made a motion to nominate Mr. George Henderson for Vice-Chair. Mr. Todd Anderson seconded the motion. The motion was passed unanimously by acclamation with no other nominations for Vice-Chair.

Chair Eskridge called for nominations for Secretary.

MOTION: Mr. Todd Anderson made a motion to nominate Ms. Betty Taylor. Mr. George Henderson seconded the motion. The motion was passed unanimously by acclamation with no other nominations for Secretary.

Chair Eskridge introduced OCTC's new Board member, Katie Crabtree, Student Government President.

BUDGET REPORT

Ms. Sarah Price reviewed the First Quarter Variance Report which covers July through September 2010. The following items were highlighted:

Revenues:

- Tuition and Charges—We are at 50.48% of our original budget. This is consistent with our Summer and Fall 2010 enrollment.
- State Appropriations—A reduction in state appropriations was not received; however, there was a reclassification from unrestricted to restricted due to the stimulus funding received.

Object of Expense:

- Capital Outlay—The negative 1.55% is due to the purchase orders received during the fourth quarter but not finalized until the first quarter of the year.

Restricted Budget:

- Restricted Revenue is at 50.5% which is attributed mainly to our student financial aid.

Ms. Price discussed the included comparison sheet of actual revenue and expenditures for the first quarter of fiscal year 2010 and fiscal year 2011. She highlighted the following categories:

Revenues:

- KCTCS has reclassified some revenues from Sales and Services and Other Sources. This was evident in expenditures being consolidated to Sales and Services from Other Sources in the unrestricted category.

Function of Expenses:

- Ms. Price noted that the increase in expenditures for Maintenance and Operation from the first quarter of fiscal year 2010 to fiscal year 2011. Utilities have increased approximately \$36,000 and additional expenses for the Maintenance Contract for the Main Campus Buildings were added in the first quarter of 2011.
- Also, Student Financial Aid (unrestricted) showed a dramatic decrease from the first quarter 2010 to first quarter 2011. This decrease was noted and explained that due to the increase in enrollment had delayed the application of student waivers. It was noted that by the end of the second quarter this student waivers would catch up and surpass the 2010 level.

The Budget Reserve was briefly discussed. It was noted that the Budget Reserve was \$981,900. This reserve is composed of \$792,500 that is non-recurring and \$189,400 that is recurring. The College must have approval from KCTCS to spend this reserve. In fact, all full-time faculty and staff received a \$1,000 on-time overload that was temporarily funded from this reserve.

The College's Fund Balance was noted in the Other Sources revenue category at \$1,500,000. The College only budgets a portion of our fund balance.

PRESIDENT'S REPORT

- Dr. Klauber announced the 2011 New Horizons Award winners: Shawn Payne, (Faculty), Mary Kinney (Administrative Support Staff), and Nicole Nacey (Support Staff).
- As part of the Common Reading event, Mr. Art Pais, Holocaust survivor, spoke to students, faculty, staff and community members on November 9 in Blandford Hall.
- Discover College hosted Generation Innovation which included a presentation from a NASA Engineer. There were over 90 students attending.
- Discover College will also be a part of the GenNext initiative. A press release will be held later this month.
- OCTC hosted Science Day in November with over 90 fifth grade students from Owensboro Catholic Schools attending.
- Over 80 students from Deer Park Elementary School attended Nature Day held in October.
- Over 45 middle school and high school students attended Chemistry Day.
- Met with the Nature Committee to request a short and long term goals for the *Virginia Miles Nature Center*.
- We had visitors from Japan and the Czech Republic as part of the Sister Cities program.
- A group from Ghana, including the Minister of Education visited OCTC. There may be a collaborative effort with Brescia and Kentucky Wesleyan College to offer career training.

- The Fall Fling was held October 6 and 7.
- The Multicultural Summit & Potluck was held in September. Dr. Gwen Joseph and Natalie Gibson from KCTCS introduced the new KCTCS Diversity Plan, *Beyond the Numbers*.
- The Construction Technology department assisted in the building of a Habitat House which implements new energy efficient technology.
- OCTC hosted the 19th Annual BBQ Capital of the World Forensics Tournament November 5 and 6. Eleven colleges and universities participated with over 130 competitors. OCTC won the Two-Year College Sweepstakes.
- The Haunted Diner was held October 28 and raised \$8,769.02, This amount includes faculty and staff pledges and proceeds from the chili cookoff.
- The Power of One Campaign goal is \$100,000. An online auction will be held with proceeds going toward the Campaign. We would like to have 100% participation from the Board and Foundation.
- Enrollment for the Fall 2010 semester is over 7,000 students.
- KCTCS is exploring the possibility of outsourcing some student services which may include a call center.
- Preparations are being made for the Super Sunday event in February.
- Dr. Scott Williams is continuing the emphasis of receiving national accreditation for several of our programs.
- The Transformation Initiatives were highlighted.
- KCTCS is looking at implementing comprehensive job placement services and national standards for financial aid (NAFSA).
- There was discussion of OCTC's graduation rate. OCTC has the highest graduation rate of 25-28% in the KCTCS System. Statistics show those students who complete their two-year degrees and attend a university are more successful academically than those students who complete only one-year and then transfer to the university. It was suggested to post this on OCTC's website.

ANNOUNCEMENTS

The following announcements were made:


- The OCTC Board meeting dates for 2011 are: January 20, March 17, May 19, July 21, September 15 and November 17.
- An invitation was extended to the Board to attend our first December graduation and faculty & staff Christmas party.
- Dr. Klauber will be one of the Grand Marshalls for the Owensboro Christmas parade.

ADJOURNMENT


MOTION: Mr. Todd Anderson moved the meeting be adjourned. Ms. Betty Taylor seconded the motion.

VOTE: The motion was approved unanimously. The meeting adjourned at 6:04 p.m. (CST).

Approved:



James S. Klauber, Sr., Ph.D.
President



Mr. Jeff B. Carpenter
Chair