

**OWENSBORO COMMUNITY AND TECHNICAL COLLEGE
BOARD OF DIRECTORS MEETING
Tuesday, February 1, 2011**

BOARD MEMBERS PRESENT: Mr. Todd Anderson, Ms. Bernice Ayer, Mr. Jeff Carpenter, Ms. Katie Crabtree, Mr. George Henderson, Ms. Pat Jones, Ms. Betty Taylor and Ms. Pam Wilson

BOARD MEMBERS ABSENT: Dr. Bill Chandler, Mr. Allen Eskridge

CALL TO ORDER

Chair Jeff Carpenter called the meeting of the Owensboro Community and Technical College Board of Directors to order at 5:05 p.m. (CST), February 1, 2011. The meeting was held in the Administration Board Room, Main Campus.

APPROVAL OF MINUTES

MOTION: Ms. Betty Taylor moved that the minutes of the November 18, 2010, OCTC Board of Directors meeting be approved. Mr. Todd Anderson seconded the motion.

VOTE: The minutes were approved by unanimous consent.

NEW BUSINESS

Southern Association of Colleges and Schools Fifth Year Report

As part of OCTC's accreditation, the college is required to submit a Fifth Year Interim Report to the Southern Association of Colleges and Schools on September 15, 2011. The fifth year report is in response to the Department of Education's requirement for a mid review of the 10-year accreditation process. Dr. Scott Williams gave an overview of this five-component process and explained OCTC will have a site visit as a result of the Hancock County Center opening.

Approval of the Strategic Needs Analysis Capital Budget Request

Ms. Sarah Price presented an overview to the Capital Planning Process and presented the top eight projects for approval: 1) Advanced Technology Center, Phase II, 2) Renovation of the Downtown Campus, 3) Renovation of the old Maintenance & Operations Facility, 4) Renovation of the Southeastern Campus, 5) Deferred Maintenance Project Pool, 6) HVAC Replacement (Main Campus), 7) Land Purchase for Campus Expansion, 8) Renovation of Existing Academic Building (Allied Health/Nursing) and Build Addition to Academic Building.

Chair Carpenter asked for a motion to approve the Strategic Needs Capital Needs Requests as presented.

MOTION: Mr. George Henderson made the motion for approval. Mr. Todd Anderson seconded the motion.

VOTE: The Strategic Needs Analysis Capital Budget Request was approved by unanimous consent.

PRESIDENT'S REPORT

- Dr. Klauber gave a PowerPoint presentation and discussed the plans for the revitalization of the Southeastern Campus. Daviess County is within 75 miles of the geographic median for the United States population. This location creates great opportunity in transportation, distribution and logistics careers. Dr. Klauber intends to renew the Auto Body, Diesel and Automotive programs by obtaining NATEF accreditation and ASE certification of our faculty. An offer has been extended for a director of the Southeastern Campus; part of his responsibilities will include the transformation and oversight of these programs. Meetings have taken place with Chair Carpenter, Dr. Klauber, Senator Joe Bowen and Representative Tommy Thompson to discuss funding for these improvements. OCTC will apply for a grant to purchase equipment and for these renovations.
- Dr. Klauber announced his retirement from the South Carolina National Guard after 27 years of service.
- He reminded the Board of the Presidential Challenge to OCTC employees to participate in the GG Talbot Road Race & Fun Run. Dr. Klauber will donate five dollars to the Power of One Campaign for each OCTC employee that finishes the race and twenty-five dollars to those employees that beat his time in the race.
- Dr. Klauber and Dr. Stacy Edds-Ellis have been meeting with area school superintendents to discuss new entrance requirements for the Discover College technical students.
- Dr. Klauber announced the college is exploring the opportunity of joining local professional associations.
- Dr. Klauber explained the process involved in making the decision of closing campus or delaying classes due to inclement weather. The Vice Presidents and the Maintenance Supervisor are consulted.
- Over \$16,000 from the J. Rogers Badgett, Sr. Scholarship Fund has been awarded to students.
- Solicitations for sponsorships are being made for the GG Talbot Road Race & Fun Run and 25th Anniversary Inauguration and Celebration events.
- Furniture and new lighting fixtures have been ordered for the café in the Campus Center.

- There have been some concerns of the higher prices at the café. Dr. Klauber will address these concerns with Canteen.

OLD BUSINESS

No Old Business

ANNOUNCEMENTS

The following announcements were made:

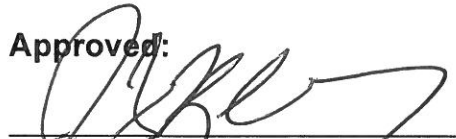
- The OCTC Board of Directors' Retreat, which was postponed due to inclement weather, will be rescheduled.
- OCTC Board meeting dates for 2011 are: March 17, May 19 (tentative), July 21, September 15 and November 17 (Annual Meeting)

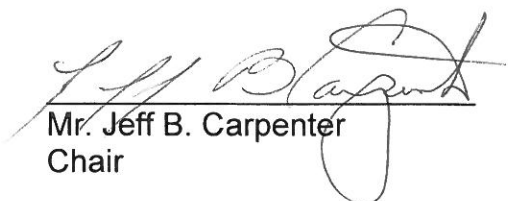
ADJOURNMENT

MOTION: Mr. Todd Anderson made a motion to adjourn the meeting. Mr. George Henderson seconded the motion.

VOTE: The motion was unanimously approved. The meeting of the OCTC Board of Directors adjourned at 6:08 p.m. (CST).

Approved:


James S. Klauber, Ph.D.
President


Mr. Jeff B. Carpenter
Chair