

**OWENSBORO COMMUNITY AND TECHNICAL COLLEGE**  
**BOARD OF DIRECTORS MEETING**  
**Thursday, March 18, 2010**  
**5:00 p.m.**

**BOARD MEMBERS PRESENT:** Mr. Todd Anderson, Mr. Jeff Carpenter, Mr. Allen Eskridge (via SKYPE), Mr. George Henderson, Ms. Robin Mercer, Ms. Betty Taylor, and Ms. Linda Taylor,

**BOARD MEMBERS ABSENT:** Mr. Paul Altimier, Mr. Steve Walker, and Mr. Jim Wathen

**CALL TO ORDER**

Vice Chair Betty Taylor called the meeting of the Owensboro Community and Technical College Board of Directors to order at 5:05 p.m. (CST), March 18, 2010. The meeting was held in the Administration Boardroom, Main Campus.

**APPROVAL OF MINUTES**

**MOTION:** Mr. Jeff Carpenter moved that the minutes of the January 21, 2010, OCTC Board of Directors meeting be approved. Mr. Todd Anderson seconded the motion.

**VOTE:** The minutes were approved by unanimous consent.

**MOTION:** Mr. George Henderson moved that the minutes of the February 18, 2010, OCTC Board of Directors meeting be approved. Ms. Robin Mercer seconded the motion.

**VOTE:** The minutes were approved by unanimous consent.

**NEW BUSINESS**

Ms. Judy Coomes presented information about the Teaching and Learning Center. She explained the services the TLC offers: free tutoring services to students, proctoring tests, and conducting various workshops requested by faculty members. Each GE 100 class is visited by a TLC staff member to make students aware of the services provided by the Center. During the fall 2009 semester, the TLC was accessed 1,257 times by students and in addition, 700 tests were proctored.

Five other community colleges have visited OCTC'S TLC. Bowling Green Community & Technical College will be modeling their center after OCTC'S Teaching and Learning Center.

### **QUARTERLY BUDGET REPORT**

Ms. Sarah Price distributed the Second Quarter Variance Report. She highlighted the following items:

#### Unrestricted Revenue Funds:

- 102.24% of budgeted Tuition and Charges have been received
- 38.75% of budgeted State Appropriations has been received
- In the category of Grants and Contracts, a deficit of (\$299,549) for net SEEK was reported in the second quarter. Ms. Price reported that the second installment of SEEK revenue was posted in the third quarter and was much more than expected.

#### Restricted Revenue Funds:

- 68.11% of Restricted Funds has been received

#### Expenditure Category:

- 75.60% of expenditures in the Maintenance and Operations were reported
- Ms. Price noted that funds of the new maintenance and operations building were transferred to a capital projects account at the State. This \$595,000 was recorded as an expenditure in the Maintenance and Operations category.

### **PRESIDENT'S REPORT**

Dr. Durrence reported the following:

- OCTC participates in a consortium with local universities. The group met March 9 with the focus being on the development of our regional economy.
- The First Tech Challenge was held at OCTC on February 20. Time Warner was an underwriter for a portion of the cost and has made a financial commitment for 2011.
- OCTC received a grant for approximately \$140,000 from the Green River Area Development District to provide pre-apprenticeship training for 75 people. This will be shared with Henderson Community & Technical College.
- The Speech and Debate Team recently competed at Murray State University and received several awards.
- Phi Theta Kappa attended the regional convention and received several awards.
- OCTC faculty, staff and students participated in the February 25<sup>th</sup> KCTCS Rally in Frankfort. The attendance from KCTCS Colleges was over 600. Delegations from OCTC represented the KCTCS Advocacy Campaign on March 3-5 and showcased our Mechatronics and Nursing programs. Those

attending were able to attend a legislative session and present questions to their legislators in individual meetings with each legislator.

- The second phase of the Advanced Technology Center is listed on KCTCS' and CPE's priority list. Funding has passed the House budget but will need to clear the Senate.
- The House has proposed a 1.5% cut for postsecondary education; however, the percentage may change in the Senate version.
- Dr. Durrence distributed statistics on transfers from two-year colleges to four-year institutions. These statistics support the importance of the Transfer Bill. He made note that students that transfer to a four-year institution with an Associate degree are more likely to complete their Bachelor's degree than students beginning their education at a four-year institution. The Transfer Bill has passed the Senate with a few changes.
- Dr. Durrence has communicated with superintendents about a national problem of 9<sup>th</sup> grade boys having a higher dropout rate than girls. We have offered to help with the problem perhaps through Discover College.
- The 2010-11 budget will be presented at the May 20 meeting.
- Legislation requiring governmental agencies to post financials online is still moving.

### **OLD BUSINESS**

No old business

### **ANNOUNCEMENTS**

The following announcements were made:

- Ms. Linda Taylor gave an update on the current raffle. The current amount collected from the sale of the tickets is \$5,380. There are still 800 tickets that need to be sold prior to the drawing which will be held at the Grant Talbott Memorial Run. Brown & Brown Insurance is a new sponsor of the road race this year.
- The Power of One goal has been set for \$75,000. That goal has been exceeded with a total of \$85,000 (63 OCTC employees contributing \$10,000 of that amount). Monies for this campaign will be used for student scholarships, emergency student loans and innovation funds for faculty and staff.
- Graduation is scheduled for May 11 at 7:00 p.m. at the RiverPark Center. Please contact Ms. Taylor as soon as possible if you plan to attend as regalia will need to be ordered.
- The Council on Postsecondary Education will meet regarding tuition rates on May 24.
- OCTC Board of Directors will meet May 20, July 15, September 16 and November 18 (Annual Meeting)
- Public forums with the presidential candidates will be held on May 21. All are invited and encouraged to attend.

**ADJOURNMENT**

**MOTION:** Mr. George Henderson moved the meeting be adjourned. Mr. Todd Anderson seconded the motion.

**VOTE:** The motion was approved unanimously. The meeting was adjourned at 6:03 p.m. (CST).

**MOTION:** Mr. Jeff Carpenter moved the OCTC Board of Directors go into Executive Session. Mr. George Henderson seconded the motion.

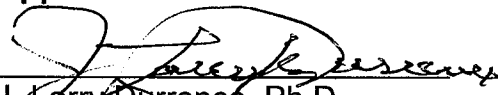
**VOTE:** The motion was approved unanimously. The OCTC Board of Directors went into Executive Session at 6:03 p.m. (CST).

**MOTION:** Mr. Todd Anderson made a motion to adjourn the OCTC Board of Directors meeting. Ms. Robin Mercer seconded the motion.

**VOTE:** The motion was approved unanimously. The Executive Session of the OCTC Board of Directors adjourned at 6:25 p.m.

No action was taken.

**Approved:**

  
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J. Larry Durrence, Ph.D.  
President (Interim)

  
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Ms. Betty Taylor  
Vice-Chair