

MINUTES
Owensboro Community and Technical College
Board of Directors Meeting
September 17, 2009

BOARD MEMBERS PRESENT: Mr. Allen Eskridge, Mr. George Henderson, Ms. Robin Mercer, Ms. Betty Taylor, Ms. Linda Taylor, and Mr. Steve Walker

BOARD MEMBERS ABSENT: Mr. Paul Altimier, Mr. Todd Anderson, Mr. Jeff Carpenter, and Mr. Jim Wathen

CALL TO ORDER

OCTC Board of Directors Chair Allen Eskridge called to order the meeting of the Owensboro Community and Technical College Board of Directors at 5:15 p.m. (CST), September 17, 2009. The meeting was held in the Administration Boardroom, Main Campus.

APPROVAL OF MINUTES

MOTION: Mr. George Henderson moved the minutes of the July 16, 2009, OCTC Board of Directors meeting be approved. Ms. Mercer seconded the motion.

VOTE: The minutes were approved by unanimous consent.

ESTABLISHING PRESIDENTIAL SEARCH PROCEDURES

Dr. Michael McCall and Mr. Lewis Prewitt of KCTCS attended the Board meeting to discuss the presidential search process and request the Board's input in the process. Dr. McCall distributed and reviewed the state statute 164.600 governing the Board of Directors and selection of a college president. Mr. Prewitt will be the facilitator of these processes. Dr. McCall explained that a consultant will be used with the preliminary search to aid in the process. Dr. McCall stated that there was flexibility in the role of the Board and he invited the Board to define the role they wished to play in the presidential search, within the state requirements of state law.

Mr. Allen Eskridge commented he would like to see members representing the Foundation Board, Board of Directors, faculty, staff, student populations and community members.

Mr. George Henderson suggested a committee be created with members totaling an odd number.

Ms. Betty Taylor suggested a committee be comprised of 11-13 people which would include members of the Foundation, Board of Directors, faculty, staff and members of the community. After discussion, the following motions were made.

MOTION: Ms. Betty Taylor made a motion to establish a local 13-member search advisory committee to include no less than three OCTC Board members. Ms. Robin Mercer seconded the motion.

VOTE: The motion carried.

MOTION: Ms. Betty Taylor made a motion to include Mr. Allen Eskridge, Mr. Todd Anderson and Mr. Jeff Carpenter on the local search advisory committee, with Mr. Jeff Carpenter as Chair.. Mr. George Henderson seconded the motion.

VOTE: The motion carried.

MOTION: Ms. Robin Mercer made a motion for Mr. Eskridge, Mr. Anderson and Mr. Carpenter to choose the remaining members of the search committee and to bring those names to the Board for approval. Ms. Linda Taylor seconded the motion.

VOTE: The motion carried.

BUDGET UPDATE – 4th Quarter Variance Report

Sarah Price distributed and discussed the Fourth Quarter Budget Variance Report. Ms. Price highlighted the circumstances which caused an increase in receivables: 1) the Summer 2009 financial aid in the amount of \$237,808.26 was not loaded until July 7, 2009, 2) third parties increased with the GRADD QuickJobs by \$151,633.81, 3) KCTCS' change in policy/interpretation regarding distance learning home campus vs. the delivering campus in the amount of \$188,681.00. With the increase the percentage allowance for bad debt for students receivables is 59.14%.

Dr. Durrence announced Ms. Price is reviewing an analysis of the causes in order to reduce our receivables for future years. A report will come back to the Board.

PRESIDENT'S REPORT

Dr. Durrence reported the following:

- Attended the Postsecondary Education Roundtable which consists of area colleges. Area economic development directors from Owensboro and southern Indiana attended this meeting.
- The College participated in the Extreme Home Makeover Home Edition. OCTC presented scholarships to the family members who included the two parents and two children.
- OCTC had the first graduating class this summer from the OCTC@OMHS program in which OCTC partners with Owensboro Medical Health System to train OMHS employees in the area of nursing.

- Constitution Day was held September 17. The speaker was retired Judge John D. Miller.
- Our enrollment is 4,198 students after the purge. This number doesn't include all high school enrollments.
- OCTC's web page has a new design. OCTC is one of the first colleges in KCTCS to roll out the new website project.
- Ms. Cindy Fiorella announced the Center for Community & Economic Development will institute a name change throughout the System to Workforce Solutions.
- Dr. Durrence extended an invitation to the Board to attend a strategic planning meeting on November 13. Dr. Nick Brake, Mr. Jody Wassmer and Mayor Ron Payne will be in attendance. This purpose of this meeting is to get direction for the college's new five-year strategic plan.
- OCTC received Perkins reserve funds: \$50,000 for the Mechatronics program, \$40,000 for the Breaking Through initiative. OCTC has also been selected as one of five community colleges to receive a Gates Foundation grant to assist with the Breaking Through initiative.
- An Allied Health Forum was held in September to identify unmet needs in the healthcare industry. Information is being compiled from the forum and a follow-up meeting will be scheduled to identify those needs.
- Dr. Durrence met with Hancock County officials to discuss an expanded partnership and the possibility of a satellite site in Hancock County

APPROVAL OF 2009-10 COLLEGE ACTION STEPS

Mr. Kevin Beardmore distributed the OCTC Strategic Plan with Embedded Action Plan 2009-10 Executive Summary for approval. Mr. Beardmore briefly highlighted a few of the actions under each objective.

MOTION: Mr. George Henderson made a motion to approve the 2009-10 College Action Steps. Ms. Robin Mercer seconded the motion.

VOTE: The motion carried.

ANNOUNCEMENTS

The following announcements were made:

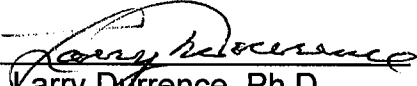
- The 2009 President's Gala is scheduled for October 17. The benefactors honored this year will be the Yeager Charitable Trust and Philips Healthcare.
- The annual Board of Directors' meeting is scheduled for November 19. Officer elections will be held during the annual meeting.

ADJOURNMENT

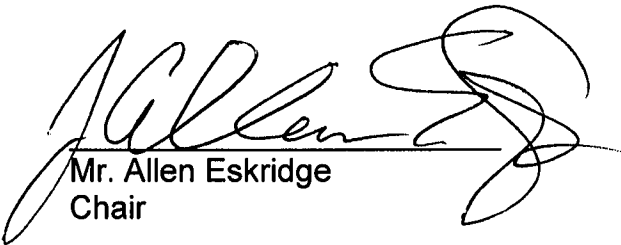
MOTION: Mr. George Henderson moved that the meeting adjourn. Ms. Betty Taylor seconded the motion.

VOTE: The motion was approved unanimously, and the meeting adjourned at 7:20 p.m. (CST).

Approved:



Dr. Larry Durrence, Ph.D.
President (Interim)



Mr. Allen Eskridge
Chair