

**OWENSBORO COMMUNITY AND TECHNICAL COLLEGE
BOARD OF DIRECTORS MEETING
Thursday, July 21, 2011**

BOARD MEMBERS PRESENT: Ms. Bernice Ayer, Mr. Jeff Carpenter, Dr. Bill Chandler, Ms. Kirsten Cox, Ms. Pat Jones, and Ms. Pam Wilson

BOARD MEMBERS ABSENT: Mr. Todd Anderson, Mr. Allen Eskridge, Mr. George Henderson, and Ms. Betty Taylor

Chair Jeff Carpenter introduced new Board Member, Ms. Kirsten Cox, President of OCTC's Student Government Association.

CALL TO ORDER

Chair Jeff Carpenter called the meeting of the Owensboro Community and Technical College Board of Directors meeting to order at 5:00 p.m. (CST), July 21, 2011. The meeting was held in the Administration Board Room, Main Campus.

APPROVAL OF MINUTES

MOTION: Dr. Bill Chandler moved that the minutes of the May 3, 2011, OCTC Board of Directors meeting be approved. Ms. Pat Jones seconded the motion.

VOTE: The minutes were approved by unanimous consent.

NEW BUSINESS

Presentation—Service Learning Projects

Dr. Scott Williams explained the intention of OCTC's service learning projects, which is an extension of our civic engagement initiative. OCTC's purpose is to be committed to citizen participation in activities that promote the welfare of our community and allow people to participate in decision-making processes that impact our future. Service Learning is a curriculum-based, credit-bearing education experience that integrates academic learning and community service. Dr. Williams gave a brief overview of these projects.

President's Report

- OCTC's graduation was held at the RiverPark Center in May, with over 160 participating in the ceremony.
- The Owensboro Chamber Rooster Booster for the month of May was sponsored by OCTC.

- Shawn Payne, OCTC Mechatronics faculty member, received KCTCS' statewide New Horizons award.
- State officials, along with OMHS leaders, were on campus July 11 for the ceremonial signing of the OMHS/OCTC Electronic Medical Records training funded through Kentucky WINS. The press conference may be viewed at www.omhs.org.
- Friday after Five was sponsored by OCTC as part of our 25th Anniversary celebration on July 15, 2011.
- Governor's Minority Student College Preparation Program (GMSCPP) camp began July 18. The camp's focus is to build interest in the STEM areas for middle school age students. Dr. Klauber and sons attended the mini-performance, *Josiah Henson and the Underground Railroad*, as part of the week's activities.
- OCTC's is a semi-finalist for an Impact 100 grant. Transitional education in mathematics is our focus.
- The CyberCenter has been delayed due to the preliminary work needed for the OMHS Electronic Medical Records training project.
- We are expecting notification soon regarding our NSF grant application
- Highlighted Tuesday's *Messenger-Inquirer* editorial, emphasizing OCTC's positive impact on our community.
- Announced the hiring of employees: David Clark--Student Recruiter, Chris Alexander—Title III Assistant Project Director, Connie Booker—Math Faculty and Debbie Bellwood—Payroll Specialist
- Fall Kickoff is scheduled for August 3. *Institutional Change* is this year's theme, which aligns with our transformation initiative.
- The computer virtualization project is in the testing phase and we hope to have it available in the fall semester. This project is a unique way to deliver access to computer programs from remote locations.
- Upcoming Events: *We Need A Little Christmas Now*, the conclusion of OCTC's 25th Anniversary celebration, will be held at the RiverPark Center on November 18. December graduation is scheduled for Thursday, December 15 at the RiverPark Center.

Security Update

Dr. Klauber has met with Mark Bohleber, the Security Director, to discuss OCTC's security plan. The security plan will be implemented in phases: Phase I of the plan is to install new locks on the Downtown and Southeastern Campus. Video cameras will be installed as part of phase two. In addition to these beginning phases, security officers will be hired by the beginning of the Fall semester. KCTCS will contribute \$220,000 in non-recurring monies toward the security plan.

Mr. Bohleber met with Daviess County officials and FEMA. As a result of the meeting, Daviess County Emergency Management Agency will include additional monies to assist with the development of a tornado safe area as part of the construction of ATC-Phase II. Also, an emergency siren is to be installed in an area between WKU-O and OCTC.

Master Plan

Dr. Klauber presented the Master Plan via PowerPoint presentation. Dr. Klauber highlighted the plans for the Main, Downtown and Southeastern Campuses. Please see the attached PowerPoint.

Virginia Miles Nature Center

Dr. Klauber shared the plan proposed by the Nature Committee for the Virginia Miles Nature Center.

On-Line Learning

Dr. Klauber presented a comparison between the colleges for on-line and regular delivery classes. He stressed the importance of increasing our on-line offerings. We have already taken positive steps by expanding our on-line offerings for the Fall 2011 semester. We will continue to move in this direction through our Title III Grant.

OLD BUSINESS

Budget Update

Ms. Sarah Price distributed a revised page from the KCTCS 2011-12 Annual Budget book and reviewed the changes, which finalized the budget. The following revisions occurred:

- The figure of \$158,900 in the facilities maintenance fund, reported at the July Board meeting, was reduced to \$150,000.
- The assigned capital construction projects were added to our budget. We have approximately \$800,000 in renovations in this category.
- The non-credit tuition (business/industry and continuing education) revenue was moved out of the public funds category.
- The delayed reporting of restricted financial aid numbers affected the grants and aid category.
- The large change in the "Other Sources" category was due in part to the adjustment in the capital construction category.

The items reported at the last meeting that remained the same were:

- Full-time faculty and staff received a three-percent salary increase.
- The one-percent reserve based on recurring public funds was confirmed.

ANNOUNCEMENTS

The following announcements were made:


- Katie Crabtree, Allen Eskridge and George Henderson will be rotating from the OCTC Board of Directors.
- The next Board meeting will be September 15. The annual OCTC Board meeting is scheduled on November 17.
- The KCTCS Gala is scheduled for November 19.

ADJOURNMENT

MOTION: Ms. Pat Jones made a motion to adjourn the meeting. The motion was seconded by Ms. Bernice Ayer.

VOTE: The motion was approved unanimously. The meeting adjourned at 6:23 p.m.

Approved:



James S. Klauber, Ph.D.
President



Mr. Jeff B. Carpenter
Chair