MINUTES
Owensboro Community and Technical College
Board of Directors Meeting
September 18, 2008

BOARD MEMBERS PRESENT: Mr. Charles Todd Anderson, Mr. Alan Fulkerson, Ms. Robin Mercer, Ms. Betty Taylor, and Mr. Jim Wathen

BOARD MEMBERS ABSENT: Mr. Paul Altimier, Mr. Jeff Carpenter, Mr. Allen Eskridge, Mr. George Henderson

STAFF MEMBERS PRESENT: Mr. Kevin Beardmore, Ms. Kitt Dant, Dr. Paula Gastenveld, Ms. Bernie Hale, Ms. Sarah Price, and Dr. Scott Williams

CALL TO ORDER
OCTC Board of Directors Chair Betty Taylor called to order the meeting of the Owensboro Community and Technical College Board of Directors at 5:11 p.m. (CST), September 18, 2008. The meeting was held in the Administration Boardroom, Main Campus.

APPROVAL OF MINUTES
MOTION: Mr. Anderson moved that the minutes of the July 31, 2008, OCTC Board of Directors meeting be approved. Mr. Wathen seconded the motion.

VOTE: The minutes were approved by unanimous consent.

NURSING UPDATE
Jessica Estes, Associate Dean of Nursing, introduced Eunice Taylor, the OCTC Nursing Program Facilitator. Ms. Estes made a presentation on the nursing programs offered through OCTC. She gave information on the two types of programs offered at OCTC—the technical (LPN) and the associate degree (RN). There are five different delivery methods: under the Associate Degree program: 1) the traditional with four semesters required for completion; 2) the OCTC@OMHS, and 3) LPN-RN Bridge program. Practical Nursing programs include: 1) the traditional program with three semesters required for completion and 2) the Weekend ADVANTAGE program. A detailed handout was distributed outlining these programs and their enrollment. Ms. Estes also discussed the innovative programs and the grant-supported programs that are available to students.

Robin Mercer took a moment to commend the nursing faculty who assisted her son with a graduate thesis project.
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OPEN RECORDS DOCUMENTS
Documentation on open records (Your Duty under the Law and Managing Public Records) was distributed to each Board member. Dr. McCall has requested each member review and sign the proof of receipt of these documents. Absent Board members will be contacted.

ENROLLMENT UPDATE
Kevin Beardmore distributed the OCTC Enrollment Trends data for 2002-2008. Enrollments for the Fall 2008 semester are expected to exceed 5500.

2008-09 BUDGET
Sarah Price distributed notebooks that included the budget in more detail. A budget update will be given at each Board meeting. Please see attached document for more detail. If anyone has any questions, please contact Sarah Price.

BOARD OF RETREAT DATES
Dr. McCall is available on February 19, 2008 and March 18, 2008. Board members preferred February 19 for the retreat.

PRESIDENT’S REPORT
President Gastenveld presented the following:

- OCTC has signed a controlled articulation agreement with the University of Evansville’s Business program. Scholarships will be available to OCTC students attending the University of Evansville.
- There have been many compliments regarding the START Center and the ease of the complete registration process. Parents who came with the students were impressed with the process.
- KCTCS is working on a marketing plan with the primary focus to spread the word of how valuable community colleges are to their state. The plan will then be broken down to focus on each college.
- The Power of One campaign has been started and this campaign will benefit our students. Dr. Gastenveld asked the Board to solicit the friends of OCTC. Faculty and staff will begin on October 1; Dr. Gastenveld would like to tell the faculty and staff that we have 100% Board participation. Ms. Taylor will contact the absent Board members with this announcement.
- Dr. Gastenveld attended an ACT program at Murray State University. Kentucky students are required to take different types of the ACT in the eighth, tenth and eleventh grades. Research has shown the same skills are needed for those who go into the workforce as those who attend college and are successful.
ADJOURNMENT
MOTION: Ms. Mercer moved that the meeting adjourn. Mr. Todd Anderson seconded the motion.

VOTE: The motion was approved unanimously, and the meeting adjourned at 6:18 p.m. (CST).

Approved:

Dr. Paula M. Gastenveld, Ed.D.          Ms. Betty Taylor
President/CEO                        Chair